

November 6, 2024: Regular Meeting

There was a regular meeting of the Board of Trustees of the Village of Tully on Wednesday, November 6, 2024 at 7:41pm in the Municipal Building.

Present: Erin C. Goodfellow, Mayor
Benjamin Bibik, Deputy Mayor
Kathryn Vernay, Trustee
Ruth Van Buskirk, Clerk/Treasurer
Thomas Chartrand, Accountant
Benjamin Vincent, Codes
Roxanne Oliver, Trustee
Ken Teter, Engineer
Maureen Bibik, Deputy Clerk

Absent: Courtney Hills, Counsel (available by phone)
Daniel Ray, Trustee

Visitors:
Michael Hoke, Labor Crew Leader
Dan Jean, Koester
Annette Bizub
Jessica Bizub

Pledge of Allegiance/Call to Order

Mayor Goodfellow led the Pledge of Allegiance and called the meeting to order at 7:41pm. Motion was made by Trustee Oliver, 2nd by Trustee Vernay to approve the minutes from the October 2nd, 2024 meeting. Ayes carried.

Upon motion by Mayor Goodfellow, 2nd by Trustee Vernay, it was unanimous to accept the treasurer's report, subject to audit. All ayes carried.

Public Comment

Upon motion by Trustee Bibik, and seconded by Trustee Oliver, it was unanimous to authorize the Mayor to sign the release easement agreement and form TP-584 in regards to the Potter property on 1 Melinda Lane. All ayes carried.

Janet Mcknight and Martha Boulay brought issues concerning Agway's corn byproducts to the attention of the board and codes officer Ben Vincent. Mr. Vincent has contacted DEC and they are looking into it.

DPW

DPW is looking for a large water leak. DPW will resume searching tomorrow morning. Verizon land line is now working.

DPW is still waiting on information for Railroad/Lincoln side walk.

The complying of types of water pipes with in the village has been completed, and the DPW will send out notices to those that didn't respond.

DPW and Dan Jean are working on quotes to repair/cleaning of digestor machine and the replacement of rubber discs. Dan Jean will provide a letter of sole source for the in regards to the pump.

Upon motion by Trustee Bibik, 2nd by Mayor Goodfellow, DPW will look into using drums instead of tanks, which will be safer and cheaper. All ayes carried.

Upon motion by Mayor Goodfellow, 2nd by Trustee Bibik, once the insurance is received from the Fire Dpt., the village will allow them to hold class at the WWTP. All ayes carried.

TREASURERS REPORT

Upon motion by Mayor Goodfellow, 2nd by Trustee Bibik, it was unanimous to approve the transfers. All ayes carried.

GENERAL FUND

From: A7550.4	Celebrations	Contractual	200.00
	TOTAL	TOTAL	200.00

To: A8560.4	Shade Trees	Contractual	200.00
	TOTAL	TOTAL	200.00

WATER FUND

From: F8310.4	Administration	Contractual	3,400.00
	TOTAL	TOTAL	3,400.00

To: F9060.8	Employee Benefits	Hospital & Medical Insurance	
87,486.91	TOTAL	TOTAL	3,400.00

COUNSEL:

No report

CODES:

Circle K is looking at adding new pumps. They should have a map drawn up sometime next week.

Footer are done for Tractor Supply. They hope to have the parking lot finished before December.

Vincent will contact Tractor Supply on 11-7-2024 to talk about their unpaid bill to the Village.

Construction on the library is still ongoing with a hopeful February 2025 end date.

Vincent will be performing fire safety checks on buildings in Tully next week, to make sure everyone is up to code.

ENGINEER:

Influent Pump Replacement design: We have completed the demo drawings and have started the proposed design drawings. We are waiting on some vendors for the influent pump selection and have evaluated a number of different pump curves for this application. We are also looking at the option of modifying the influent pump discharge piping from 6" to 4" as this may be a better fit and allow us a better pump selection for the situation. We have reached back out for updated pump information under this scenario. We are hopeful to make a pump selection this week and have proposed drawings by the end of next week now ... all thing considered. We will be planning to come down to the plant soon to review all this with Mike and Dan and then we can wrap up bid documents immediately after that. It does not look like the pump purchased already is really the best fit for a long term solution. We can explain this more when we solidify the design.

WWTP Study: We have all the operational information that we need (except for a few minor items). We are waiting on the original plans for the WWTP but we may need to review that when we make a site visit and obtain what is available. We have tabulated and established the design parameters that we need to base the WWTP assessment on. We have also done a preliminary evaluation of the majority of the process components (i.e. clarifiers, aeration, ,etc.) to see if they are currently sized properly, etc. Not too many major issues here, but we will have more info by the site visit with Dan and Mike. We will be continuing to progress this and it may be beneficial to update the board once we have a good sense of what (if any) major improvements to the process are needed. This should be in a month or so.

NEW BUSINESS:

Upon motion by Mayor Goodfellow, 2nd by Trustee Oliver, Ruth Van Buskirk resignation as Village Clerk, was accepted as of November 29,2024, and appointing Maureen Bibik as Clerk Treasurer. All ayes carried.

Upon motion by Trustee Bibik, 2nd by Trustee Vernay, it was unanimous to proceed to Executive Session which will include Village Clerk, Accountant, and the Board. The Executive Session relative to "the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation" at 8:30pm. All ayes carried. Motion by Trustee Bibik, 2nd by Trustee Oliver, to close the Executive Session. All ayes carried. Closed at 8:40pm

Upon motion by Mayor Goodfellow, 2nd Trustee Vernay, the board decided to approve Maureen Bibik as Village Clerk/ Treasurer. Roll call Vote was as follows:

Mayor Goodfellow	aye
Trustee Oliver	aye
Trustee Vernay	aye
Trustee Bibik	abstain
Trustee Ray	absent

Salary determined at \$19,000.00/year at approximately 19 hours a week.

Upon the motion by Trustee Vernay, 2nd by Trustee Oliver, permissions were granted to the new clerk, Maureen Bibik, for having access to the NBT accounts. All ayes carried.

PUBLIC COMMENTS

Some outside users are requesting a break/discount due to high water usage. No discounts can be allowed due to the possibility of setting a precedence for not billing metered water.

Trustee Bibik will forward the cyber liability insurance onto NYMIR.

St Leo's parking for the food pantry is causing traffic and safety issues on State St & Onondaga St. This is especially concerning during the dismissal of Elementary school students, and the passage of emergency vehicles down said streets.

Trustee Oliver will reach out to several people in the community about the Birthday celebration of the community in 2025.

Upon motion of Trustee Vernay, 2nd by Mayor Goodfellow, it was unanimous to approve the Bank Reconciliation. All ayes carried.

Upon motion by Trustee Bibik, 2nd by Mayor Goodfellow, it was unanimous to review and authorize the accountant to pay the bills, subject to audit.

Upon motion by Trustee Oliver, 2nd by Trustee Vernay, it was unanimous to adjourn the meeting at 9:05pm.

Respectfully Submitted
Ruth C. Van Buskirk
Village Clerk