

April 1<sup>st</sup>, 2015: Regular Meeting

There was a regular meeting of the Board of Trustees of the Village of Tully on Wednesday, April 1<sup>st</sup>, 2015 at 7:00pm in the Municipal Building.

Present: Elizabeth Greenwood, Mayor  
Theresa Flaherty, Deputy Mayor  
Charles Yonko, Jr, Trustee  
Daniel Poellot, Trustee  
Kathryn Vernay, Trustee  
Ruth Van Buskirk, Clerk/Treasurer  
Thomas Chartrand, Accountant  
Harold Kiehl, DPW  
Steve Primo, Counsel  
Ralph Lamson, Codes

Absent: Ken Teter, Engineer

Visitors: Frank Speziale

Pledge of Allegiance/Call to Order

Mayor Elizabeth Greenwood led the Pledge of Allegiance and called the meeting to order at 7:01pm.

Upon motion by Trustee Flaherty, 2<sup>nd</sup> by Trustee Poellot it was unanimous to approve the minutes from the February 4<sup>th</sup>, March 4<sup>th</sup> and March 25<sup>th</sup> meetings.

Upon motion by Trustee Poellot, 2<sup>nd</sup> by Trustee Flaherty it was unanimous to accept the treasurer's report, subject to audit.

Upon motion by Trustee Flaherty, 2<sup>nd</sup> by Trustee Yonko it was unanimous to approve the transfers.

## **Public Comment**

### **DPW**

Steel Building Repair: Harold is working on getting quotes for the May meeting.

Backhoe Repair: 3 quotes were obtained but work must wait until new budget has been adopted.

Street Sweeping: It would cost the Village \$1,200.00 to contract the street sweeping out, and that would be the charge for one (1) trip through the Village. The DPW normally does cleaning at least once a week in April and May. June through October is as needed. Some streets require more than once a week. The cost to replace the 1994 sweeper would be around \$200,000.00.

The cost of repairing it may be around \$20,000.00.

Maintenance Report: no changes

Training Report: no changes

### **CODES:**

New homes are going up on Village View Drive

Exercise center is now open

**Counsel:**

Counsel is working on drafting easement agreements for the Water Project

**Engineer:**

Engineer is finishing updates for water project

**Unfinished Business:**

**New Business:**

There have been complaints that the Village is removing snow from private property. The Village DPW is trying their best to remove snow that has accumulated in sight lines, that hampers the ability of drivers to see around corners and that affects the safety of children walking to school.

Upon motion by Trustee Poellot, 2<sup>nd</sup> by Trustee Poellot it was unanimous to approve annual resolutions 1 through 18

**Village of Tully**

ANNUAL RESOLUTIONS

2015 - 2016

OFFICIAL YEAR

RESOLUTION NO. 1

WHEREAS, the terms of elected and appointed officials end and begin with the “official year”, and the orderly transition of responsibility and continuity of government would appear to dictate the desirability of conducting an “annual” organizational meeting, as heretofore, on the first day of the “official year”. Now therefore be it,

RESOLVED, that the annual meeting of the Board shall be held on the first Wednesday of the month following the normal date of our annual village election in the usual public meeting place of the board at 7:00 o’clock, PM, with the provisions which meet the requirements of Article 7 of the Public Officer’s Law on open meetings.

APPOINTMENT OF VILLAGE OFFICIALS

RESOLUTION NO. 2

WHEREAS, it is necessary and required to appoint a Village Clerk/Treasurer, hired without benefits other than salary for 20 hours a week. WHEREAS, it is necessary and required to appoint Crossing Guard A, Crossing Guard B, Fire Marshal, Zoning Administration Officer, Village Counsel and Building Inspector, and Engineer; Now therefore be it, RESOLVED, that the following appointments are hereby made by the Mayor and approved by this board:

**TITLE**

**APPOINTMENT NAME**

Village Clerk/Treasurer

Ruth C. Van Buskirk

Village Accountant	Thomas Chartrand
Crossing Guard A	Phyllis Hughes
Crossing Guard B	Lavina Hares
Volunteer guard	Richard Edinger
Fire Marshal/Building Inspector	Robert Lamson
Village Engineer	Kenneth Teter
Zoning Officer	Robert Lamson
Village Counsel	Primo & Hills

APPOINTMENT OF ZONING AND JOINT PLANNING  
BOARD MEMBERS

RESOLUTION NO.3

WHEREAS, the Village Board of the Village of Tully is in need of members of the Zoning Board of Appeals and members of the Joint Planning Board, Now therefore be it, RESOLVED, that the following appointments are hereby made:

<u>MEMBER</u>	<u>TERM OF OFFICE</u>	<u>EXPIRATION</u>
<b>ZONING BOARD OF APPEALS</b>		
Timothy Chatfield, Chairperson	5 years	2018
Nancy Chawgo	5 years	2016
David Brown	5 years	2017
Maximo Flint- Morgan	5 years	2017
Eleanor Preston	5 years	2019
<b>VILLAGE REPRESENTATIVES TO THE JOINT PLANNING BOARD</b>		
David Meixell	7 years	2017
Charles Wykstra	7 years	2022
	7 years	
<b>BOARD OF FIRE COMMISSIONERS</b>		
Jeffrey Rothery	5 years	2017
Anthony Battle	5 years	2016
Gary Malone	5 years	2015
Mike Bridenbaker	5 years	2019
Edward Wortley, Jr	5 years	2019

RESOLUTION NO. 4

DESIGNATION BOARD MEETING NIGHTS

WHEREAS, the Village Board of the Village of Tully desires to meet once per month during the 2015 - 2016 year, Now therefore be it, RESOLVED, that the regular meetings be held at 7:00 P.M. on the first (1<sup>st</sup>) Wednesday of every calendar month. . In the event that the said meeting falls on a holiday, a meeting is to be held on the next Wednesday at the meeting room in the Village Municipal Building, Meetinghouse Road, Tully, New York, with the provisions which meet the requirements of Article 7 of the Public Officer's Law on open meetings. Joint Planning Board meetings are held on the fourth(4<sup>th</sup>) Wednesday of the calendar month, as needed at 7:30 PM at the meeting room in the Village Municipal Building, Meetinghouse Road, Tully, New York. The Zoning Board of Appeals meetings are held on the third (3<sup>rd</sup>) Wednesday of the calendar month, as needed at 7:30 PM at the meeting room in the Village Municipal Building, Meetinghouse Road, Tully, New York.

AUTHORIZING CLAIMS TO BE AUDITED

RESOLUTION NO. 5

WHEREAS, it will become necessary for the Village Board to consider certain claims for payment during the year, Now therefore be it RESOLVED, that the Village Board of the Village of Tully be and hereby is authorized to audit and pay proper certified and authorized claims as may come before it during the year.

RESOLUTION FIXING SALARIES, ETC

RESOLUTION NO. 6

WHEREAS, the Village Board of the Village of Tully set the salaries of its officers and other elected and appointed officials as set up in said budget; Now therefore be it, RESOLVED, that the salaries of such officers and other elected and appointed officials shall be paid in said amounts set up in the budget as follows:

TITLE	FREQUENCY
Mayor, Trustees	Quarterly
Zoning Officer	Quarterly
Crossing Guards A & B	Monthly
Clerk/Treasurer	Monthly
Foreman (A)	Weekly
Workman B & C	Weekly
Fire Marshal/Bldg. Inspector	Quarterly

DESIGNATION OF DEPOSITORY OF FUNDS:

RESOLUTION NO. 7

Whereas, it is provided that the Trustees of the Village of Tully, shall designate by written resolution the banks or trust companies in which the Collector and Treasurer shall deposit the moneys coming into his hands by virtue of his office, Now therefore be it, RESOLVED, that the NBT Bank be and they are hereby designated as depositories in which the Collector and Treasurer shall deposit all money coming into his hands by virtue of this office.

RESOLUTION AUTHORIZING INVESTMENT

RESOLUTION NO. 8

WHEREAS, the Village of Tully would like to temporarily invest unneeded cash for the purpose

of earning interest: Now therefore be it, RESOLVED, the Village Clerk/Treasurer is authorized to invest as enumerated by provisions for temporary investment contained in 11:00 of the General Municipal Law for current moneys and in 165:00 of the Local Finance Law for proceeds of borrowing.

AUTHORIZING VILLAGE OFFICIALS TO  
BE PAID MILEAGE

RESOLUTION NO. 9

WHEREAS, certain Village Officials are required to use their privately owned cars while traveling on village business; Now therefore be it, RESOLVED, that the said Village Officials be reimbursed at a rate of \$.575 per mile for all traveling done on official business upon being authorized the use of such automobile.

AUTHORIZE PAYMENT IN ADVANCE OF  
AUDIT

RESOLUTION NO.10

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and WHEREAS, all such claims shall be presented at the next regular meeting for audit. NOW THEREFORE BE IT RESOLVED: Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges, health insurance, phone services, State Insurance Fund, pager service and cell phone service and all such claims shall be presented at the next regular meeting for audit. Section 2. That this resolution shall take effect immediately.

THE APPOINTMENT OF LICENSING OFFICER

RESOLUTION NO. 11

WHEREAS, it is necessary for the Village of Tully to designate the official licensing officers; Now therefore be it, RESOLVED, that the Village Clerk/Treasurer is hereby designated as the official licensing officer.

DESIGNATION OF SPECIAL MEETING

RESOLUTION NO. 12

WHEREAS, THE Village Board of the Village of Tully may desire to meet on other than normal Village Board Meeting night during the year 2015- 2016. Now therefore be it, RESOLVED, that a special meeting may be called by a member of the Village Board as long as a majority of members are present. A special meeting is to be held at the meeting room in the Village Municipal Building, Meetinghouse Road, Tully, New York with the provisions which meet the requirements of Article 7 of the Public Officer's Law on open meetings.

AUTHORIZATION OF PETTY CASH

RESOLUTION NO. 13

WHEREAS, it is necessary for the Village of Tully to establish a revolving petty cash fund not to exceed \$100.00 for the Village Clerk/Treasurer, Now therefore be it, RESOLVED, that the said Village Clerk/Treasurer is authorized to establish \$100.00 petty cash fund.

DESIGNATION OF VILLAGE TAX COLLECTOR

RESOLUTION NO. 14

WHEREAS, it is necessary for the Village of Tully to designate a Tax Collector; Now therefore be it, RESOLVED, that the Village Clerk/Treasurer is hereby designated as Tax Collector.

AUTHORIZING DESIGNATION OF OFFICIAL NEWSPAPER

RESOLUTION NO. 15

HEREAS, it becomes necessary for the Village of Tully to designate an official newspaper for publication of Village notices; Now therefore be it, RESOLVED, that the Post Standard will be used for all official publications.

AUTHORIZING DESIGNATION OF CABLE TV COMMITTEE

RESOLUTION NO. 17

WHEREAS, it becomes necessary to have a Cable TV Commission for the purpose of providing cable TV to the residents of the Village of Tully, Now therefore be it, RESOLVED, that the following appointments are hereby made:  
Daniel Poellot

AUTHORIZING DESIGNATION OF COMMISSIONERS

RESOLUTION NO. 18

WHEREAS, it becomes necessary for the Village of Tully to designate commissioners to represent various departments; Now therefore be it,

RESOLVED, that the following appointments are hereby made:

- Parks & Recreation      Trustee Flaherty
- Public Works              Trustee Poellot
- Planning/Zoning         Trustee Yonko
- Public Safety             Trustee Vernay

An addendum will be added to the resolutions as soon as Counsel finishes with the wording.

**Public comment**

Frank Speziale hopes to met with Ken Teter on the placement of fire hydrants.

**Audit Bills**

Upon motion by Trustee Vernay, 2<sup>nd</sup> by Trustee Flaherty, it was unanimous to review and authorize the accountant to pay the bills, subject to audit..

Upon motion of Trustee Yonko, 2<sup>nd</sup> by Trustee Flaherty it was unanimous to adjourn at 7:41pm.

Respectfully Submitted

Ruth C. Van Buskirk  
Clerk/Treasurer