

September 6th, 2023 : Regular Meeting

There was a regular meeting of the Board of Trustees of the Village of Tully on Wednesday, September 6<sup>th</sup>, 2022 at 7:00pm in the Municipal Building.

Present: Erin C. Goodfellow, Mayor  
Benjamin Bibik, Deputy Mayor  
Daniel Ray, Trustee  
Roxanne Oliver, Trustee  
Kathryn Vernay, Trustee  
Ruth Van Buskirk, Clerk/Treasurer  
Thomas Chartrand, Accountant  
Kevin Kwiatkowski, WWTP Operator

Absent: Courtney Hills, Counsel  
Ralph Lamson, Codes  
Ken Teter, Engineer

Visitors: Frank Speziale  
John Masters, Town of Tully Supervisor

Pledge of Allegiance/Call to Order

Mayor Goodfellow led the Pledge of Allegiance and called the meeting to order at 7:01pm. Motion was made by Trustee Bibik, 2<sup>nd</sup> by Trustee Vernay to approve the minutes from the August 2<sup>nd</sup>, 2023 meeting. Ayes carried.

Upon motion by Trustee Oliver, 2<sup>nd</sup> by Trustee Vernay it was unanimous to accept the treasurer's report, subject to audit.

Upon motion by Trustee Bibik, 2<sup>nd</sup> by Trustee Ray it was unanimous to move savings account monies to a money market for the water reserve funds. All ayes carried.

### **Public Comment**

Upon motion by Mayor Goodfellow, 2<sup>nd</sup> by Trustee Bibik it was unanimous to have the Town of Tully be the lead agency in finding a new and more economical vendor for phone service for the Town and Village. All ayes carried.

Upon motion by Mayor Goodfellow, 2<sup>nd</sup> by Trustee Oliver it was unanimous to agree that the Route 11A water district extension would be under the Tully DPW's purview as responsible operator in charge. Costs would be the responsibility of the Route 11A water district extension. All ayes carried.

### **DPW**

Sidewalk grant project: The sidewalk on the east side of Warren Street to Skadden Terrace will be replaced September 11<sup>th</sup>. It will be done in stages. Letters have been sent out and hand delivered to the residents affected.

Stump on Warren: has finally been completed.

WWTP and water system valving: due to the lack of a valve turning program and several other maintenance issues DPW and rural waters are working to implement a number of programs to address the lack of 1- valve turning program 2-inventory of our valves in both ww and our water systems 3-no hydrant maintenance program 4-no flushing program, emergency response plan, vulnerability assessment, cross connection and RPZ backflow preventers.

Aeration tank-this has been repaired but due to the lack of a “valve turning” program the valves appear to be frozen.

Blower-the blower has been out of service since 2019, it is now been updated and back on line.

Copper & lead sampling needs to be done at 10 different locations, samples will then be sent out and tested.

Warren street storm drain-DPW worked with county DOT and jetted the line that had collapsed some time ago.

Repairs for the storm drain and catch basin on Skadden & Village View will need repairs.

Water meters will be read this month.

The lift station at Circle K is in the planning stages.

Emergency phone is dropping calls and needs to be rebooted several times. Trustees Bibik and Ray will look into fixing or upgrading the phone.

Upon motion by Trustee Vernay, 2<sup>nd</sup> by Trustee Oliver it was unanimous to authorize the purchased of benches as long as we follow the procurement policy. All ayes carried.

The missing “welcome” sign has been located and will be installed.

### **COUNSEL:**

No report at this time

### **CODES:**

No report at this time

### **ENGINEER:**

Upon motion by Trustee Bibik, 2<sup>nd</sup> by Trustee Ray it was unanimous to authorize the Mayor to sign the certificate of substantial completion paper with contractor Scriba Electric. Clerk will mail original to Ken Teter, engineer.

WWTP controller upgrade: The Village has received some of the requested items. Ken will keep us posted as to the final items that need to be addressed.

EFC planning grant: Barton & Loguidice have submitted the grant application for assistance to prepare an engineering report on the various upgrades and improvements that remain at the WWTP. It will likely be months before we receive word.

Circle K pump station upgrade: Kevin and Ken will meet soon to iron out a final decision.

Tractor supply store: they have sent preliminary “concept plans” for the possible new store.

Ken has requested more information on the approach they will use regarding storm water management at the site.

### **Climate Smart Task Force:**

The application has been accepted for the heat pump at the WWTP. We are just waiting on funds and time frame.

**NEW BUSINESS:**

Trustees Bibik and Ray will work on a better email provider.

**Public Comment**

**Audit Bills**

Upon motion by Trustee Bibik, 2<sup>nd</sup> by Trustee Vernay, it was unanimous to review and authorize the accountant to pay the bills, subject to audit.

Upon motion of Trustee Oliver, 2<sup>nd</sup> by Trustee Bibik it was unanimous to adjourn at 8:25pm.

Respectfully Submitted

Ruth C. Van Buskirk  
Clerk/Treasurer