

May 1st, 2024: Regular Meeting

There was a regular meeting of the Board of Trustees of the Village of Tully on Wednesday, May 1st, 2024 at 7:00pm in the Municipal Building.

Present: Erin C. Goodfellow, Mayor
Benjamin Bibik, Deputy Mayor
Daniel Ray, Trustee
Kathryn Vernay, Trustee(7:30)
Ruth Van Buskirk, Clerk/Treasurer
Thomas Chartrand, Accountant
Kevin Kwiatkowski, WWTP Operator
Benjamin Vincent, Codes

Absent: Courtney Hills, Counsel
Ken Teter, Engineer
Roxanne Oliver, Trustee

Visitors: Frank Speziale

Pledge of Allegiance/Call to Order

Mayor Goodfellow led the Pledge of Allegiance and called the meeting to order at 7:04pm. Upon motion by Trustee Bibik, 2nd by Trustee Ray it was unanimous to approve the minutes from the April 3rd, 2024 meeting. All ayes carried.
Upon motion by Mayor Goodfellow, 2nd by Trustee Ray it was unanimous to approve the treasurer's report. All ayes carried.
Upon motion by Trustee Bibik, 2nd by Trustee Ray it was unanimous to authorize the Mayor to make any necessary transfers for the end of the year. All ayes carried.
Upon motion by Trustee Bibik, 2nd by Trustee Ray it was unanimous to authorize Trustee Bibik, Mayor Goodfellow, & Clerk Ruth Van Buskirk to sign a new agreement with NBT. All ayes carried.

Public Comment

DPW:

Resolution #1 Village of Tully

Resolution authorizing and appropriating the local match for the NYS Environmental Facilities Corporation Engineering planning grant related to Waste Water System improvements study

Whereas, the Village of Tully has been notified of the award of an Engineering planning grant (EPG) up to \$50,000.00 through the NYS Environmental Facilities Corporation (NYSEFC) for a Wastewater system improvements study (project); and
Whereas, NYSEFC requires a 20% local match of the total grand award; and

Whereas, the 20% local match for this grant is \$10,000.00, which the Village can pay through a cash match and /or in-kind services.

Now therefore be it resolved and determined, that the Village of Tully authorizes and appropriates a minimum 20% local match as required by the Engineering planning grant program for the project.

The question of adoption of the forgoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Mayor Goodfellow	yes
Trustee Bibik	yes
Trustee Ray	yes

The foregoing resolution was thereupon declared duly adopted.

Dated: May 1st, 2024

I hereby certify that this resolution was adopted on May 1st, 2024 and is recorded in the meeting minutes of the Village of Tully Board.

Ruth C. Van Buskirk
Village Clerk

Resolution #2

Village of Tully

Resolution authorizing the Village Mayor to execute a grant agreement with NYS Environmental Facilities Corporation for the engineering planning grant related to the wastewater system improvements project

Whereas, the Village of Tully submitted a Consolidated Funding Application (CFA) for an Wastewater system improvements study(project); and

Whereas, the Project has been selected to receive an engineering planning grant up to \$50,000.00 through the NYS Clean Water State Revolving Fund (CWSRF) program; and

Whereas, certain agreements, contracts and other documents are required to be executed by the Village in order to enter into the grant agreement.

Now therefore be it resolved and determined, that the Village Mayor is authorized to execute the Engineering Planning Grant (EPG) Agreement with the NYS Environmental Facilities Corporation (NYSEFC) and any and all other contracts, documents, and/or instruments necessary to bring about the Project and to fulfill the Village of Tully's obligations under the Engineering Planning Grant Agreement.

The question of adoption of the forgoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Mayor Goodfellow	yes
Trustee Bibik	yes
Trustee Ray	yes

The foregoing resolution was thereupon declared duly adopted.

Dated: May 1st, 2024

I hereby certify that this resolution was adopted on May 1st, 2024 and is recorded in the meeting minutes of the Village of Tully Board.

Ruth C. Van Buskirk
Village Clerk

Upon motion by Mayor Goodfellow, 2nd by Trustee Ray it was unanimous to authorize the clerk to contact Counsel regarding the RFQ.

Engineer:

Update from Ken Teter, Engineer

Route 11A Town of Tully Water Project:

In about 2 weeks Kevin, Mike and myself are scheduled to meet on May 14th with 2 representatives from B&L and John Masters, Town Supervisor to continue discussions about the proposed overall water project. This upcoming meeting will also include Shawn Rush, P.E. the Onondaga County Health Dept. engineer so that we can fully understand what responsibilities would be required from the Village staff to meet the DOH regulations.

Circle K pump station upgrade:

This design work has not yet been 100% completed in order to prepare the full bid documents to go public.....shortly.

Tractor Supply Store:

This project is on-going with my most recent focus being the more detailed review of the site plan and the storm water design (SWPPP). I issued a variety of comments to the engineer on April 15th but have not received any response to date. I expect that shortly I will hear from him.

Water system & pump station backup generators:

This has been my primary focus of my work so that we can get these various pieces of equipment secured sooner than later since availability is always an uncertainty. I have prepared the suitable formal proposals to secure quotations for the 3 smaller/portable generators and had intended to have them out by now but my outgoing (SEND) email function no longer works but I can still receive mail...very strange. I am now using a different browser so I will keep moving ahead in getting the RFQ's (Requests for Quotations) out. Similarly, I have almost finalized the full bidding document for the stationary generator at the well house. That will go the route of a full public bidding process.

Village View Retaining Wall:

Kevin and I met to look at the situation and we agreed that this project is not pressing and does not need immediate attention. Kevin hoped to speak with Tom as to the implications from a budget standpoint.

WWTP Bar Screen Replacement:

Kevin and I met at the plant to look at the present setup and also to discuss options for replacement. He has zeroed in on his preferences from both a functionality and cost perspective. Once we get the other projects further along I will then coordinate with Kevin in assembling a full design which will need to go to public bidding.

COUNSEL

Upon motion by Trustee Vernay, 2nd by Trustee Ray it was unanimous to authorize the Mayor to sign the consent form allowing the town to be lead agency in regards to the Route 11A project.

Re: Tractor Supply

Ben Vincent, Codes, verified that SEQRA letters went out to all involved and interested agencies advising the Village Board's intent to act as lead agency. At this time only one response has been received OCPB. Onondaga county planning board has received it and is reviewing the application. They have indicated that there will be no decision until NYSDOT has approved the project. The Village Board acknowledge the Zoning Board's hearing on the requested variance relief-all were approved.

The Village Board acknowledge the planning board meeting on May 16th at 7pm to review the application and give the Village Board a recommendation.

Upon motion by Mayor Goodfellow, 2nd by Trustee Vernay it was unanimous to schedule a public hearing for June 5th, 2024 at 7pm.

COURNTEY - I will need proper phrasing-thank-you

CODES:

Dix residence was issued C of O.

Village and County are both urging Jared Barney (Warren St) to start repairs and upgrades to his building thru the Main Street Grant.

NEW:

Ben Bibik is upgrading the new village website villageoftully.us

Trustee Bibik is requesting assistance with zoning laws and regs, suggestion was made to contact Tug Hill Commission for guidance.

The radar sign on Clinton Street is out of service due to being hit by a football. Once the new telephone pole is completely installed we will fix and adjust the radar sign. Hopefully no one will try to see how fast they can throw a football.

The village office was called regarding the crossing guard crossing children against the light.

The Board will contact both crossing guards.

ware store.

The board needs to be looking for a new village clerk.

Hours would average 20 hours a week, pay to be determined.

Please feel free to contact the village office if interested. 315-696-5041

You would need to be familiar with computers. There is no health insurance but you would be part of the NYS retirement system.

Public comment:

Upon motion by Trustee Ray, 2nd by Trustee Vernay it was unanimous to authorize the accountant to pay the bills, subject to audit.

Upon motion by Mayor Goodfellow, 2nd by Trustee Vernay it was unanimous to adjourn at 8:21pm.

Respectfully Submitted

Ruth C. Van Buskirk, Clerk/Treasurer